



TwinSpace in Use

Brussels, 24 February 2007

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What is the TwinSpace

The TwinSpace is a virtual classroom
where eTwinning partnerships run
their projects

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Why should I use the TwinSpace

- Multilingual (22 languages)
- Safe
- User-friendly
- Created for eTwinning: planning, communicating, working together and publishing

How to use the TwinSpace

- As a staffroom
- As a classroom
- As a portfolio
- As a show room

Before you start to involve your classes

- Establish **rules** so that pupils in both countries work in the same manner

An example of common rules

http://www.etwinning.net - e-twinning - Wanadoo

eTwinning Rules

La santé et les jeunes

La télé réalité en France

Limours et ses environs...

POETRY

Règlement eTwinning

Respect these common rules established by your French and English teachers.

Rules for the eTwinning project.

Here is how you use the twin space :

1. **CALENDAR**: keep up to date with dates and add your own in English (birthdays, public holidays, half-term, exams...).
2. **FORUM**: this is a place for discussing, reflecting and exchanging ideas. You should therefore write paragraphs of about 40 to 50 words in reply to a certain thread. **It is forbidden to start a new thread, this is reserved to teachers. Any thread started by a pupil will be deleted.** Teachers will tell you which language to use: if the the topic is in French you will write in French and vice versa. You can add comments to forums that have already been started in the same language. You can also change or correct what you have written by clicking on **Edit**.
3. **MAILBOX**: this mailbox allows you to send messages to all members of your team, in France or in England, including teachers. Teachers can also send you messages. Click on **to** to access the list of names in your team.
4. **CHAT**: pick a time to chat with your French and English mates out of lessons!
5. **BULLETIN BOARD**: this is reserved to French and English teachers so they can keep you informed about work that is in progress or planned, and so they can let you know about new threads that are going to be

Terminé Internet

plan

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Calendar

- To set deadlines for exchanges
- To mark school holidays or exams
- To highlight important days in the life of their school or country
- To put in pupils' birthdays

Bulletin Board

- To announce important messages related to the organisation of the project

communicate

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Chat

- On-line discussion in real time
- Access at any time
- One-to-one or class-to-class
- Consider language level

Mailbox

- To send and receive messages within the TwinSpace
- E-mail projects (The Image of the Other)

Forum

- More forums can be created
- To discuss a certain topic
- Pupils can react when they feel ready

organize create share

Folders

- To structure the TwinSpace and allow for an easy navigation
- Group content into folders (theme, time, users,...) to avoid long lists in the left-side navigation bar
- Decide on a short and clear name for each folder
- Do not write into folders

Web page



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Photo gallery



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File archive

- Text documents, power point presentations, spreadsheets, sound files or short videos
- Use the photo gallery to upload pictures, not the file archives
- Do not write into file archives

publish

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Public TwinSpace

- Make public the outcomes of the project
- Motivating for pupils
- Searchable on the European eTwinning portal
- Safety (pictures, names)
- Write down and send around the correct URL of your public TwinSpace

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Share your experience

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